

Two Months Before Moving

- _____ Sort through your belongings to reduce the number of things you move
- _____ Have a garage sale or donate items you no longer need to charity
- _____ Decide whether to move yourself or hire professionals.
- _____ Make reservations with a moving company or truck rental company

Tip: Call three companies for estimates to compare

- _____ Gather packing supplies: boxes, packing material, tape, felt markers, and scissors
- _____ If you're moving a long distance, make travel arrangements with the airline, hotel and rental car agency. If you're driving to your new home, get maps and plan your travel route
- _____ Save all moving receipts, because some moving expenses may be tax deductible. Check the current tax code for requirements.
- _____ Place your legal, medical, financial, and insurance records in a safe and accessible place
- _____ Purchase insurance coverage for valuables to be moved.

One Month Before Moving

- _____ Start packing items that aren't regularly used such as off-season clothes and decorations and items in storage areas (garage, attic, and closets)
- _____ Make travel arrangements for your pets
- _____ If you're driving, get your car tuned up
- _____ Get medical records from your doctors, dentist, optometrist, and veterinarian.
- _____ Send items (rugs, drapes, clothing, quilts, bedding) to the cleaners
- _____ Back up important computer files to floppy disk

Two Weeks Before Moving

- _____ Contact your utility companies (gas, electric, water, cable, trash collector, and local phone service providers) and notify them of your move
- _____ Sign up for services at your new address
- _____ Contact your long distance phone company and notify them of your move
- _____ Call friends and family and recruit help for the moving day if necessary
- _____ Confirm your travel reservations
- _____ Arrange to close or transfer your bank account, if appropriate. Pick up items from safety deposit box
- _____
- _____
- _____
- _____

One Week Before Moving

- _____ Pick up items from the cleaners, repair shops, or friends
- _____ Pack a survival kit of clothes, medicines, special foods, and so on to carry you through the day after arrival in your new home
- _____ Finish packing all boxes minus what you'll need in the final week
- _____ Inform the post office of your upcoming move

Send change-of-address cards with your new address and phone number to

- _____ Friends and family
- _____ Banks, insurance companies, credit card companies, and other financial institutions
- _____ Magazines and newspapers
- _____ Doctors, lawyer, accountant, realtor, and other service Providers
- _____ State and federal tax authorities and any other government agencies as needed
- _____ Workplace, schools, and alma maters
- _____ Voter registration office and motor vehicle bureau
- _____
- _____
- _____
- _____

The Day Before

- ___ Set aside moving materials, such as tape measure, pocket knife, and rope
- ___ Pad corners and stairways of house
- ___ Lay down old sheets in the entry and hallways to protect floor coverings
- ___ Remove hanging fixtures
- ___ If moving yourself, pick up the rental truck and a hand truck or dolly to move heavy boxes
- ___ If you're driving, check oil and gas in your car
- ___ If you're traveling, make sure you have tickets, charge cards, and other essentials

Moving Day

- ___ The keys to your new home
- ___ Map of new town and directions to your house
- ___ The telephone number of the moving company
- ___ Cash or traveler's checks
- ___ Documentation related to the sale of your home
- ___ Your insurance policies and agent's phone number
- ___ Your current address book or personal planner
- ___ Prescription and non-prescription medicines
- ___ Enough clothing to get by if the movers are late
- ___ Any important personal records and documents
- ___ Any items of great personal value to you that are virtually irreplaceable (for example a photo album)
- ___ Back-up copies of important computer files
- ___ Sheets and towels for the first night in your new home
- ___ Personal hygiene items (for example, toothpaste, soap, razor)

Arrival Day

- _____ Show movers where to place furniture and boxes
- _____ Check inventory to ensure that everything was delivered before signing delivery papers. Note any damages on the inventory sheet

Tip: It's helpful to have the movers read off the inventory numbers on boxes and furniture while you check the

- _____ Unpack any valuable items, such as silver, art, and jewelry, upon arrival
- _____ After the Move
- _____ Walk and drive around your neighborhood and community to orient yourself and your family
- _____ Get new driver's licenses, library cards, voter registration cards, and bus passes
- _____ Enroll children in school

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